

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
SOCIAL CARE, HEALTH AND HOUSING CABINET BOARD

REPORT OF THE DIRECTOR OF SOCIAL SERVICES –
N. JARMAN

14 JULY 2016

Matter for Decision

Wards affected: ALL

REPORT TITLE

ESTABLISHMENT OF WESTERN BAY REGIONAL
PARTNERSHIP BOARD AND UPDATE OF PROGRAMME OF
WORK

1. Purpose of Report

1.1 To establish the Western Bay Regional Partnership Board

2. Introduction

2.1 The Western Bay Regional Partnership Forum was established on a non statutory footing in 2014 to progress and oversee the Western Bay Health and Social Care Programme. It has also worked on the arrangements for implementing the Social Services and Wellbeing (Wales) Act 2014 (the Act).

2.2 The Act came into effect on 6th April 2016 and this introduced a statutory role for a Regional Partnership Board and specific responsibilities.

2.3 In light of the new statutory requirements the Western Bay Regional Partnership Forum held two development workshops facilitated by the Institute of Public Care (Oxford Brooks University) in January and April this year to clarify, review and update the role of Regional Partnership Board going forward.

2.4 The Shadow Partnership Board met in April and considered objectives, priorities and terms of reference. The outcome of the workshops includes the Terms of Reference attached in Appendix A and a Position Statement summarising the work of the Shadow Partnership Board in Appendix B.

3. Requirements

3.1 The Act introduces new requirements on local authorities and the Local Health Board (LHB) with regard to partnership and collaboration. This includes the need to establish Regional Partnership Boards (RPBs) on LHB footprints to secure strategic planning and partnership working between local authorities and the LHB to ensure effective services, care and support are in place to meet the needs best of their population.

3.2 The objectives of the Regional Partnership Boards are to ensure the partnership bodies work effectively together with the following responsibilities to:

- Respond to the Population Assessment carried out in accordance with section 14 of the Act;
- Implement the plans for each of the local authority areas covered by the Regional Partnership Board which local authorities and local health boards are each required to prepare and publish;
- Ensure the partnership bodies provide sufficient resources for the partnership arrangements;
- Promote the establishment of pooled funds where appropriate;
- Ensure that services and resources are used in the most effective and efficient way to improve outcomes for people in their region;
- Prepare an annual report for Welsh Ministers on the extent to which the Board's objectives have been achieved;
- Provide strategic leadership to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this.

3.3 More specifically RPBs will be responsible for prioritising the integration of services in relation to:

- Older people with complex needs and long term conditions, including dementia;
- People with learning disabilities;
- Carers, including young carers;
- Integrated Family Support Services;
- Children with complex needs due to disability or illness.
- Delivering a pooled budget arrangement for care homes by April 2018.

3.4 The statutory guidance requires the creation of seven RPBs across Wales, including Western Bay.

3.5 Membership of the Regional Partnership Board is specified in the statutory guidance. The Regional Partnership Board may co-opt other persons to be members of the Board as appropriate. The regulations refer to the minimum membership of the boards but the number of representatives and range of people involved is a matter for local determination.

3.6 A Western Bay Regional Citizens Panel has been established drawing on existing local and regional engagement mechanisms which will inform the development and delivery of integrated services from an individual and service user perspective.

4. The Role and Function of the Western Bay Regional Partnership Board

4.1 In Western Bay, partners wish to continue the good progress that has been made in the development of collaborative regional activity and design arrangements which build on this success, as well as meet the national requirements.

4.2 The main roles of the Western Bay Regional Partnership Board will be to:

- Ensure that there is an agreed shared vision and a clear direction of travel for service development and integration of health, care and wellbeing.
 - Ensure that there are shared plans in place (supported by appropriate business cases) for delivering on the vision
 - Ensure that the strategic plans are evaluated and reviewed against agreed and understood outcomes and performance indicators
 - Lead a strategic approach to communicating and publicising the direction of travel and progress made
 - Maintain an effective overview of the resources allocated by the Regional Partnership Board
 - Ensure that an annual report on progress is prepared and delivered as required by Welsh Government.
- 4.3 Each Member of the Regional Partnership Board will be responsible for ensuring any strategic decisions and plans made by the Regional Partnership Board have Partner body support and are considered through their respective governance arrangements.
- 4.4 The Regional Partnership Board will be responsible for reporting on its statutory requirements and progress against strategic plans to the Welsh Government as required.
- 4.5 The functions of the Regional Partnership Board are set out in the Terms of Reference at **Appendix A**.

5. Membership

- 5.1 The proposed membership of the Regional Partnership Board is included in the Terms of Reference at **Appendix A**.

6. Position Statement

- 6.1 The implementation of the Act builds on considerable progress across Western Bay through projects and activities that have been prioritised by the partners such as safeguarding and the establishment of Regional Safeguarding Boards and a regional Adoption Service, to the prioritisation of integrated services for older people through the Community Services Programme.

The implementation of the Act can be seen essentially in two stages:

- **Immediate** – ensuring partners’ compliance with key requirements of the Act by April 2016, and
- **Medium term** – working across the partnership to develop and enhance arrangements and ensure that the spirit as well as the letter of the Act are reflected in how services are planned and delivered in the longer term from April 2016 onwards.

6.2 The second stage is seen as forming a logical basis for the forward Partnership Plan, which will also need to reflect the discrete duties identified for RPBs noted above and it needs to include the transformation priorities already underway across Western Bay.

6.3 The Position Statement at **Appendix B** identifies the Stage 1 and Stage 2 activities which will inform the Partnership Plan.

7. Equality and Engagement Implications

7.1 An initial EIA screening (see **Appendix C**) has been undertaken and has concluded that a full EIA report is not required in relation to the setting up of the Regional Partnership Board.

7.2 With relation to the requirement that the Regional Partnership Board arrangements comply with Welsh Language Standards and specifically, consideration of how to maximise any benefits and minimise any adverse effects on:

- opportunities for people to use the Welsh language
- treating the Welsh language no less favourably than English

It must be appreciated that each of the partnership bodies will be subject to their own specifically defined standards and so decisions made by the partnership must be in line with their individual needs.

Any decisions made by the partnership which affect service users will need to be subject to EIA procedures.

8. Financial Implications

8.1 There are no financial implications associated with this report.

9. Legal Implications

9.1 The Social Services and Well-being (Wales) Act 2014 imposes an obligation on the Local Authorities of Swansea, Neath Port Talbot and Bridgend together with the Local Health Board to establish a Regional Partnership Board. The Terms of Reference at Appendix A comply with the statutory obligations and guidance issued by the Welsh Government.

10. Recommendation

10.1 It is recommended that Members:

- 1) Consider and adopt the Terms of Reference and support the establishment of the Western Bay Regional Partnership Board
- 2) Delegate authority to the Chief Social Services Officer in consultation with the Head of Legal and Democratic Services and the S.151 Officer, to make such further amendments to the Terms of Reference as are deemed necessary and are agreed between the Partnership Bodies
- 3) Note the position statement that provides a summary of the Western Bay programme of work
- 4) Agree the nomination of the three Members to represent Neath Port Talbot County Borough Council on the Western Bay Regional Partnership Board. This to be the Leader of the Council and two Members.
- 5) Delegate the appointment of remaining non local authority and non LHB members of the Regional Partnership Board to the Members nominated in accordance with recommendation 3, in conjunction with representatives of the other Local Authorities and the

Local Health Board, such appointment to be reported back to Cabinet

Background Papers: Previous Cabinet Papers in relation to Western Bay Health and Social Care Programme: Western Bay Overview, January 2013; Youth Offending Service, January 2013 and March 2013; Joint Commitments for Learning Disability Services, Community Services and Mental Health Services, September 2013; Delivering Improved Community Services, April 2014; Managing Youth Offending Services, April 2014; Regional Adoption Service, April 2014; Establishment of Substance Misuse Area Planning Board, April 2014 and Western Bay and Intermediate Care Fund, June 2014.

Appendices:

Appendix A	Western Bay Regional Partnership Board Terms of Reference
Appendix B	Western Bay Position Statement
Appendix C	EIA Screening Form

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**Caring Together
Western Bay**
Health and Social Care Programme
**Gofalu Gyda'n Gilydd
Bae'r Gorllewin**
Rhaglen Iechyd a Gofal Cymdeithasol

APPENDIX A

Western Bay Regional Partnership Board Draft Terms of Reference

Prepared with reference to the Welsh Government Statutory Guidance Social Services and Well-being (Wales) Act 2014 Part 9 Statutory Guidance (Partnership Arrangements)

Agreed by Western Bay Regional Partnership Board on

Status

1. Abertawe Bro Morgannwg University Health Board,

Swansea City and County Council,

Bridgend County Borough Council, and

Neath Port Talbot County Borough Council

are Partnership Bodies for the purposes of the Partnership Arrangements (Wales) Regulations 2015¹
2. The Partnership Bodies are required to establish a Partnership Board pursuant to the Regulations to be known as the Western Bay Regional Partnership Board²
3. Western Bay Regional Partnership Board (The Board) does not have separate legal personality and references to the Board are references to members of the Board acting jointly.

¹ Regulation 1 (4) Partnership Arrangements (Wales) Regulations 2015

² Regulation 5 (2)

Objectives of the Board

4. The statutory objectives of the Board are summarised in paragraphs 5, 6 and 7 below.³
5. To ensure that the Partnership Bodies work effectively together to
 - a) respond to the population assessment carried out under Section 14 of the Social Services and Well-being (Wales) Act 2014 (the Act) and ⁴
 - b) implement the plans for each local authority area covered by the Board which the Partnership Bodies are each required to prepare and publish under Section 14A of the Act
6. To ensure that the Partnership Bodies provide sufficient resources for the Partnership Arrangements in accordance with their powers under Section 167 of the Act.
7. To promote the establishment of pooled funds where appropriate.
8. Aside from the established of pooled funds for care home accommodation functions and family support functions, decisions on the establishment and maintenance of pooled funds shall be made by the Partnership Bodies in consequence of an assessment carried out under Section 14 of the Act or any plan prepared under Section 14A of the Act.
9. In exercising its functions the Board must have regard to:-

³ Regulation 10

⁴ Regulation 10 (a) (i)

- (a) Any guidance issued by the Welsh Government and to any outcomes specified in a statement issued under Section 8 of the Act.⁵
- (b) The need to obtain timely and sufficient funding from the Welsh Government
- (c) Other statutory duties of the Partnership Bodies.

Main Functions

10. The Board has the following functions:

- (a) To provide a senior forum to
 - (i) oversee the discharge of duties under Part 9 of the Act,
 - (ii) agree regional priorities,
 - (iii) identify and respond to opportunities for collaboration and integration in the delivery of health, social care and well-being in Western Bay programme area,
 - (iv) oversee delivery of the regional programme and
 - (v) unblock obstacles to successful collaborative working
- (b) To ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this
- (c) To sign off an annual Partnership Plan and produce an Annual Report on delivery against the Plan
- (d) To agree a recommended budget for consideration by the Partnership Bodies to support delivery of the Partnership Plan and agree to any reallocation of resources within the course of the year to support revised priorities
- (e) To ensure the Partnership Plan reflects specific duties within the Act and facilitates service transformation across the region through effective collaborative working, sharing of practice and comparative analysis

⁵ Section 169 (2) Social Services and Well-being –(Wales) Act 2014

- (f) To meet accountability arrangements to the Welsh Government regarding delivery of the Partnership Plan and deployment of grant funding
- (g) To mandate regional programme and project boards to oversee activities to support delivery of the Regional Plan, deploy resources appropriately, monitor delivery and provide reports when required to the Regional Partnership Board.
- (h) To assess each year whether the regional governance arrangements are effective in promoting collaboration and facilitating delivery of the Partnership Plan
- (i) To assist the Partnership Bodies in preparing a Population Assessment each electoral cycle, as required under section 14 of the Act and implement plans at local authority and regional level as required under section 14A of the Act
- (j) To make recommendations to the Partnership Bodies for establishment of pooled funding arrangements for functions exercised jointly in response to the Population Assessment, family support functions and, from April 2018, for care home accommodation for adults
- (k) To approve and oversee the implementation of the plans under the Intermediate Care Fund
- (l) To make appropriate arrangements for service user and carer engagement in the development and delivery of the regional programme and Partnership Plan
- (m) The Board is not a formal decision-making body and has no executive powers. Courses of action will be agreed by consensus among the full members. Partners will need to take issues agreed by the Board through their own local policy and decision-making for ratification as required

Board Membership

11. The membership of the Board is set out below⁶:

⁶ Regulation 11

- (a) Three elected Members of each local authority
- (b) One Member of the Local Health Board
- (c) The Director of Social Services appointed under Section 144 of the Act of each local authority (or his or her nominated representative)
- (d) Three representatives of the Local Health Board
- (e) Three persons who represent the interests of third sector organisations
- (f) One person who represents the interests of care providers in the area covered by the Board
- (g) One person to represent people with needs for care and support in the area covered by the Board
- (h) One person to represent carers in the area covered by the Board

12. The person referred to in (e) to (h) above shall be selected by the Partnership Bodies.
13. The Partnership Bodies may substitute at any time another person for any of the persons appointed under paragraphs (a), (b) and (d).
14. The persons appointed under paragraph (a) above shall cease to be members of the Board if they cease to hold the office of elected Member.
15. The term of office of members of the Board shall run until the next general election of local authority members of the local authorities represented on the Board following the elections which occur in May 2017 or the dissolution of those local authorities by effect of statute.
16. If any person appointed to the Board tenders written resignation, becomes incapable of acting or fails to attend Board meetings for a period of six months that person shall cease to become a member of the Board.

17. Any occasional vacancy amongst the persons named in paragraphs (e) to (h) above shall be filled by decision of the Partnership Bodies.
18. The Board may co-opt such other persons to be members of the Board as it thinks appropriate.⁷
19. The Board shall determine the method by which a Chair and Vice Chair are appointed together with the period of office which applies to those roles.
20. Board decisions are made by simple majority but are only effective if supported by all Board members of the Partnership Bodies appointed under paragraphs 11 (a) and (b).
21. (a) In the event of a disagreement between members of the Board it is the responsibility of the chair to convene a meeting to resolve the disagreement.
 - (b) In the event that a consensus cannot be reached at that meeting the Chair shall appoint an independent mediator who must not be in the employment of any of the Partnership Bodies.
 - (c) All Board members must cooperate with the mediator.
 - (d) The costs of mediation shall be borne in equal shares by the Partnership Bodies.

Quorum

22. A meeting of the Board shall be quorate if it is attended by representatives of all the Partnership Bodies.

Meetings of the Board

⁷ Regulation 11 (2)

23. The Board shall meet at least four times in any financial year.
24. Additional meetings may be held at the discretion of the Board
25. The first meeting of the Board in any financial year shall adopt a work programme for the Board during the course of that financial year and shall undertake a review of the functioning of the Board in the previous financial year.

Sub-Groups of the Board

26. The Board may establish sub-groups to support it in undertaking its functions.
27. Any sub-group of the Board must include at least one representative of a Partnership Body who will chair the sub-group.

Administrative Support

28. Administrative support for the Board is provided by the City and County of Swansea.

Scrutiny

29. The Board shall submit to scrutiny by overview and scrutiny committees of the local authorities which are Partnership Bodies or a joint Overview and Scrutiny Committee established by those local authorities.
30. The Overview and Scrutiny Committees can require any member of the Board to give evidence but only in respect of the exercise of functions conferred on the Board.



APPENDIX B

Western Bay Health and Social Care Programme Position Statement 16/17

The following position statement is an initial assessment of Western Bay work streams and activities in the context of the Regional Implementation Plan and aims to capture what the 'gaps' might be in relation to the Social Services and Wellbeing Act implementation.

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
Information, Advice and Assistance	<p>Published 'library' of mental health self-help information</p> <p>The 3 CVCs mapped the wellbeing and prevention resources and migrated to the InfoEngine platform which is now 'live'</p>	<p>Establish strategic view of how the following 4 systems link across Western Bay: DEWIS Cymru, Info-Engine, 111 service and FIS and the links into local arrangements for 'front door'</p> <p>Bridgend set up T&F group with Health to progress IAA</p>	<p>National DEWIS Cymru Board</p> <p>Programme Team</p>	Part 2 – IAA services	<p>Development of processes and practice in assessment, eligibility, care planning and the IAA service</p> <p>Consistency in the performance management framework and the introduction of underpinning systems</p>

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>and implementation of DEWIS Cymru</p> <p>Swansea progressing IAA on a corporate basis through Corporate Project and implementation of DEWIS Cymru</p> <p>NPT Family Information Service to become the partnership system for collecting information about community services, with potential link to DEWIS Cymru. Establishment of a multi-agency group to implement the proposal</p> <p>ABMU are</p>			WCCIS and Dewis Cymru

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		piloting the national 111 service			
Preventative services	<p>Draft Principles of Prevention Framework developed</p> <p>Local Area Co-ordination / Local Community Co-ordination (LAC/LCC) Approach piloted and established in areas in BCBC, NPT & CCS</p> <p>'Disabled Go!' access guide</p>	<p>Principles of Prevention Framework to be considered by Regional Partnership Board and taken through LA Cabinets and Health Board</p> <p>Consider adoption of principles of prevention framework in partner organisations</p> <p>Address need for current provision of preventative services in Population Assessment</p> <p>Local Area Co-ordination / Local Community Co-ordination</p>	Programme Team	Part 2 – preventative services; social enterprise/cooperatives, Population Assessment	Develop new models of service for preventative services, commissioning and social enterprises, responding to population assessments

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	launched providing info for visitors/ users across WB on public buildings	(LAC/LCC) Complete evaluation Expansion of roll-out of LAC/LCC to other local areas			
Social Enterprise	Funding for CVS to recruit SE posts in each locality to support development of social enterprises	Continuation of service provided in each locality through the three CVS' Social Enterprise part time posts to support development of social enterprises, including development of delivery plan. LA requirement to promote social enterprises/ alternative models – progress locally		Social Enterprise	Develop new models of service for preventative services, commissioning and social enterprises, responding to population assessments

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
Adult Safeguarding	<p>Establishment of regional board</p> <p>Reviewed existing arrangements for Adult Safeguarding Boards to ensure compliant with the Act</p>	Review Business Action Plan	<p>Regional Adult Safeguarding Board</p> <p>Reporting through WB governance on a mgmt. by exception basis</p>	Part 7 - Safeguarding	
Children's Safeguarding	<p>Establishment of regional board</p> <p>Further review of performance framework</p> <p>Regional response to Operation Jasmine Report</p>	Review Business Action Plan	<p>Regional Children Safeguarding Board</p> <p>Reporting through WB governance on a mgmt. by exception basis</p>	Part 7 - Safeguarding	
Integrated Assessment	Regional work progressed through workstream led by ABMU Officer and including LA	Chris Williams (Asst Director of Nursing) to lead and continue this work with Local	Local Delivery	<p>Part 3 – Assessment</p> <p>Part 4 – Meeting need</p>	Development of processes and practice in assessment, eligibility, care planning and the IAA

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	colleagues to review current documentation and assess the gaps across the region	<p>Authorities officers</p> <p>Review Bridgend's template and consider regional approach and/or examine differences</p>			service
Advocacy	Regional work undertaken for children's advocacy linking into the national group. DH, CO for CCS, leads the regional group.	<p>Continue regional work linking into national group for children's advocacy.</p> <p>Bridgend reviewing existing advocacy services and identifying what future services need to be commissioned. Funding confirmed to appoint an officer to lead on this work.</p>		Part 10 - Advocacy	<p>Children's advocacy being progressed through national group</p> <p>Wider advocacy</p>

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>CCS in contact with NPT to review their SLA</p> <p>NPT are maintaining SLA with 3rd sector external advocacy provider in 16/17</p> <p>ABMU – Community Health Council provides advocacy service for adults</p> <p>Agreed to establish regional group to consider scope for regional workstream to review advocacy for adults</p>			
Complex Needs (LD and	No regional work progressed,	Regional project, outcome	ABMU LD/ MH Commissio	Part 9 – prioritising the	

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
children with complex needs)	though links to right sizing, right pricing work in Contracting and Procurement Project	focused commissioning in Contracting and Procurement Project, expanded to now include children services (ICF proposal)	ning Board	integration of services for children with complex needs due to disability or illness	
Adoption	<p>Implementation of regional service</p> <p>Regional Management Board established</p> <p>Service operating as business as usual.</p>	<p>Cabinet approval of the final partnership agreement. (June 2016)</p> <p>Reporting on a mgmt. by exception basis through WB governance</p>	Regional Management Board	Part 6 - LAC	
Emotional Health of children	<i>To be completed</i>	Establish whether the development of an effective regional model based on a continuum of needs that	CYP Commissioning Board	Parts 2, 3, 4 – early intervention, assessment, meeting needs	

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>promotes emotional and psychological wellbeing of children can be progressed</p> <p>CAMHS will become regional priority across WB. Regional Group established with workstreams. Action plan currently being reviewed, to be established.</p> <p>CBs have commissioned work for intervention work – tiers 1 & 2 in CAMHS</p> <p>2 WG funded services being set up by ABMU:</p>			

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<ul style="list-style-type: none"> - Crisis Team - Neuro-Development Team Specification and monitoring arrangements for service to be drawn up			
IFSS	Implementation of regional IFSS IFSS Board established	Requirement to oversee the IFSS might be delegated by Regional Partnership Board to Regional IFSS Board	Regional IFSS Board/ Steering Group	Part 9 – prioritise the integration of services in relation to IFSS	
Engagement and citizen voice	Development of regional citizen panel	Establishment of regional citizen panel, with 3 meetings/ workshops and agreed TOR Engagement events: <ul style="list-style-type: none"> • Practise 	Programme Team	Part 2 – co-production	Ensure proper arrangement in place for citizen engagement

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>development</p> <ul style="list-style-type: none"> Providers Population Assessment engagement <p>Scoped and Completion of co-productive approach to development of IAA service in Swansea, with objective of producing a model template/tools to be shared / used across region</p>			
Communication	<p>Development of Communications Plan for the WB Programme</p> <p>Development of case studies for Community Services and C&P</p>	<p>Further development/ review of Communication Plan for WB Programme</p> <p>Further development of case studies for</p>	Programme Team	Whole Act Part 2	

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	Community Services Communication Plan	Community Services and C&P			
Older people remodelling	<p>Intermediate Care Services Optimal intermediate care model of delivery identified and mandated by CEXs. Levelling up of optimal model (Common Access Point, Acute Clinical Response, Reablement) in process across the region</p> <p>Anticipatory Care Planning (ACP): Anticipatory Care Planning progressed with 3 early adopter</p>	<p>Intermediate Care Services Position statement for each locality including any gaps, issues Prioritisation of opportunities/gaps Review optimum model in context of whole system Evaluation of ICS</p> <p>Anticipatory Care Planning (ACP): Refine and review ACP approach/process Roll out plans for 8 other</p>	Community Services Planning & Delivery Board	Part 9 – prioritisation of the integration of services in relation to older people with complex needs; delivery of pooled budget for care homes by April 2018	

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	<p>community networks (1 in each LA area)</p> <p>Primary and Community Fund of £660k to fund 'Care Navigator' coordination role and admin support</p> <p>Anticipatory Care process developed, standardised anticipatory care plan, specific Information Sharing Protocol for Anticipatory Care</p> <p>Western Bay Care Home Commissioning Strategy for Older People completed.</p>	<p>cluster networks</p> <p>Establish performance framework</p> <p>Public Consultation for Commissioning Care Homes Strategy</p> <p>Implementation plans for each locality</p> <p>Develop strategic plan for pooling of pooled budget for care homes (to be effective from April 2018)</p>			

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	<p>Regional Quality Framework for Care Homes (over 65s) Approved and implemented framework NPT, BCBC approved through Cabinet</p> <p>Response to OPC Report: Place to Call Home</p>	<p>Regional Quality Framework for Care Homes (over 65s) Review governance and framework CCS to approve through cabinet</p> <p>Response to OPC Report - Dementia: More than just Memory</p>			
Pooled funds	Developed and approved S33 agreement for Intermediate Care Services Establishment of Joint Partnership Boards in each Locality	Revise S33 agreement for Intermediate Care Services for 16/17	Community Services Planning & Delivery Board/ Local Joint Partnership Boards x3	Part 9 – promote the establishment of pooled budgets where appropriate; prioritisation	

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	<p>IFSS Board/ Steering Group</p> <p>Joint Equipment Store (NPT, CCS & ABMU)</p>	<p>IFSS Pooled Fund</p> <p>Develop strategic plan for pooled funds for care homes (to be effective from April 2018)</p>	<p>IFSS Steering Group</p> <p>Community Services Planning & Delivery Board /National Commissioning Board</p>	<p>on of the integration of services in relation to older people with complex needs; delivery of pooled budget for care homes by April 2018</p>	
Population Assessment	<p>Development of regional PID</p> <p>Established T&F Group</p>	<p>Implement project plan</p> <p>Making links to future generations Act</p> <p>Consultation / Engagement events</p> <p>Produce local and regional PA by April 2017</p>	<p>Pop Ass T&F Group & Programme Team</p>	<p>Part 2 – Population Assessment</p>	<p>Develop new models of service for preventative services, commissioning and social enterprises, responding to population assessments</p>
Regional SCWDP	<p>Delivery of 2015-16 Plan</p>	<p>Develop Plan for 2016-17</p> <p>Align with Regional</p>	<p>Workforce Development Steering Group</p>	<p>Whole Act</p>	<p>Ensure that the regional learning and development strategy and</p>

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>Implementation Plan</p> <p>Monitor delivery</p>			Plan is embedded in the regional implementation plan
SCiP	Delivery of 2015-16 business plan	<p>Develop Plan for 2016-17</p> <p>Align with SCWDP/ Regional Implementation Plan</p> <p>Monitor delivery</p>	Workforce Development Steering Group	Whole Act	Ensure that the regional learning and development strategy and Plan is embedded in the regional implementation plan
Workforce Strategy / Development	Established Workforce Development Steering Group	<p>Target HR/culture issues</p> <p>Engagement of staff to embed assessment processes (C&P project)</p> <p>Options appraisal for training across the region to consider regional arrangements</p>	Workforce Development Steering Group	Whole Act	Ensure that the regional learning and development strategy and Plan is embedded in the [regional partnership] plan

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		which could provide improved links with Health			
Training on the Act	Deliver and evaluate initial programme	Deliver next phase	Workforce Development Steering Group	Whole Act	Ensure that the regional learning and development strategy and Plan is embedded in the [regional partnership] plan
Outcomes Focussed Commissioning (C&P Project)	Achieved outcomes for service users (see case studies) Savings of £1.3m	Further outcomes for service users Further savings to be realised	C&P Project Board / Programme Team		
C&P Regional Brokerage Services	MH regional brokerage service established	Review MH regional brokerage service to ensure fit for purpose Implement LD brokerage service Savings to be realised	C&P Project Board/ Programme Team		

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		Outcomes for service users			
Systems	<p>Bridgend implemented WCCIS – April 2016</p> <p>Established WB WCCIS work-streams</p> <p>Draft readiness plan</p>	<p>Develop regional business cases</p> <p>Develop local and regional implementation plan</p> <p>Develop communications plan</p>	WCCIS Regional Project Board / Programme Team	Whole Act	Consistency in the performance management framework and the introduction of underpinning systems WCCIS
Performance	Progressed locally	<p>National performance measurement framework to be progressed and applied in each local area</p> <p>Consider reviewing ACRF template across region once WG template for next year is confirmed</p>	WB Programme Team	Whole Act	Consistency in the performance management framework and the introduction of underpinning systems WCCIS and Dewis

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>Links to Regional WCCIS Project which will support consistency of performance measures</p>			
<p>Area Planning Board (Substance Misuse)</p>	<p>Substance Misuse Commissioning Strategy developed and approved. Formal consultation commenced in March 2016</p>	<p>Capital Estates Strategy drafted and to be taken to the next APB Board Meeting (6th July 2016) for approval.</p> <p>Proposals for re-commissioning being developed currently.</p> <p>Bids for SMAF Capital Funding submitted to Welsh Government by set deadline (10th</p>	<p>Regional Area Planning Board</p>		

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
		<p>June 2016).</p> <p>S.33 Agreement drafted, will be circulated for consultation amongst signatories shortly (June/July 2016)</p> <p>Governance Framework drafted and Approved.</p>			
Youth Offending Service	<p>Regional Shared Service Manager in post</p> <p>Annual Youth Justice Plan for 2015/16 agreed by Management Board</p> <p>Short Quality Screening Inspection conducted by</p>	<p>Legal Agreement being finalised</p> <p>Further review of management arrangements</p> <p>New model of operation to be introduced to improve sentence choice and opportunities</p>	Western Bay Youth Justice and Early Intervention Service (WBYJ&EIS) Management Board		

Activity	Stage 1 (Existing)	Stage 2 (proposed post April 2016)	Current programme board	Relevance to SSWBWA	DTG 'national priority'
	Her Majesty's Inspectorate of Probation (HMIP) – Oct 15	for children and young people			
Supporting People	<p>Development of a Regional Commissioning Plan for Western Bay submitted to Welsh Government</p> <p>Reviewed and revised Terms of Reference for SP Regional Collaborative Committee</p> <p>Development of Roles and Responsibilities for members</p>	Supporting People Commissioning Plan	Supporting People Regional Collaborative Committee		

Equality Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact your directorate support officer or the Access to Services team (see guidance for details).

Section 1
Which service area and directorate are you from?
Service Area: Social Services - Western Bay
Directorate: People

Q1(a)WHAT ARE YOU SCREENING FOR RELEVANCE?

	Service/ Function Proposal	Policy/ Procedure	Project	Strategy	Plan
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>				

(b) Please name and describe below

The establishment of a statutory regional board to oversee integrated services for health and social care (replacing informal Board previously established)

Q2(a)WHAT DOES Q1a RELATE TO?

Direct front line service delivery	Indirect front line service delivery	Indirect back room service delivery
<input type="checkbox"/> (H)	<input checked="" type="checkbox"/> (M)	<input type="checkbox"/> (L)

(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS...?

Because they internal need to	Because they want to	Because it is automatically provided to everyone in Swansea	On an basis i.e. Staff
<input type="checkbox"/> (H)	<input type="checkbox"/> (M)	<input checked="" type="checkbox"/> (M)	<input type="checkbox"/> (L)

Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING...

	High Impact	Medium Impact	Low Impact	Don't know
	(H)	(M)	(L)	(H)
Children/young people (0-19)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group (18+)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnancy and maternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Religion or (non-)belief	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sex	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Welsh Language	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community cohesion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Q4 HAVE YOU / WILL YOU UNDERTAKE ANY PUBLIC CONSULTATION AND ENGAGEMENT RELATING TO THE INITIATIVE?

- YES NO (If NO, you need to consider whether you should be undertaking consultation and engagement – please see the guidance)

If yes, please provide details below

The Western Bay Regional Citizen’s Panel will be the means of engagement relating to Western Bay activities/ developments going forward. A representative of the Panel will be sought through an ‘expression of interest’ selection process to be a member of the Regional Partnership Board

Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?

High visibility
 (H)

Medium visibility
 (M)

Low visibility
 (L)

(b) **WHAT IS THE POTENTIAL RISK TO THE COUNCIL'S REPUTATION? (Consider the following impacts – legal, financial, political, media, public perception etc...)**

High risk
 (H)

Medium risk
 (M)

Low risk
 (L)

Q6 Will this initiative have an impact (however minor) on any other Council service?

- Yes No **If yes, please provide details below**
Setting up the Board will not directly affect other Council services, although decisions taken by the Board in the future may impact on many areas of operation.

Q7 HOW DID YOU SCORE?

Please tick the relevant box

MOSTLY H and/or M → HIGH PRIORITY → EIA to be completed

Please go to Section

2

MOSTLY L → LOW PRIORITY / → Do not complete EIA

NOT RELEVANT

Please go to Q8 followed by Section 2

Q8 If you determine that this initiative is not relevant for a full EIA report, you must provide adequate explanation below. In relation to the Council's commitment to the UNCRC, your explanation must demonstrate that the initiative is designed / planned in the best interests of children (0-18 years). For Welsh language, we must maximise positive and minimise adverse effects on the language and its use. Your explanation must also show this where appropriate.

Although the work of the Board will impact on many areas of operation, setting it up in line with statutory requirements will have little direct effect – consequently there is no need for a full EIA report at this stage. Initiatives emanating from the Board will need to be considered individually and each will be subject to the EIA process. Consideration must be given to the fact that different equality (and Welsh language) standards and procedures will exist across the partnership bodies and implementations will reflect this.

Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

Screening completed by:
Name: Nicola Trotman
Job title: Western Bay Programme Co-ordinator
Date: 21 st June, 2016

Approval by Head of Service:
Name: Sara Harvey
Position: Western Bay Programme Director
Date: 21 st June, 2016

Please return the completed form to
accesstoservices@swansea.gov.uk